


**FORMAT FOR PARTICULARS OF STAFF TO BE SUBMITTED TO THE NRC, NCTE, JAIPUR**


**PARTICULARS OF STAFF**






**Name and address of the Institution: Tua Devi Lal Memorial College of Education VPO Manana, Teh. Samalkha Disst. Panipat ( Haryana) Pin -132101 Course: B.Ed.**



| Sl. No. | Name with Date of Birth Age | Attested photograph of the appointed staff | Whether SC/ST/OBC/other Category | Designation | B.Ed. Yes/No<br><br>If yes, %age of Marks | M.Ed. Yes/No<br><br>If yes, %age of Marks | M.A (Education) Yes/No<br><br>If yes, %age of Marks | Master's Degree in school subject Yes/No<br><br>If yes, %age of Marks & specify the subject | Subject of Teaching | Ph. D. (Education/ Specify the subject) Yes/No | Passed UGC NET or equivalent Yes/No | Teaching Experience in Years | Teaching Experience in Recognized School/BEd. College (Enclose experience certificate from the Principal) | Date of initial appointment and NCTE Regulation under which he or she was | Joining Date |
|---------|-----------------------------|--|----------------------------------|-------------|---|---|---|---|---------------------|--|-------------------------------------|------------------------------|---|---|--------------|
| (1)     | (2)                         | (3)  | (4)                              | (5)         | (6)                                       | (7)                                       | (8)   | (9)   | (10)                | (11)   | (12)                                | (13)                         | (14)  | (15)  | (16)         |

|             |   |  |      |  |                   |                            |  |   |         |                            |  |                                  |  |  |  |
|-------------|---|--|------|--|-------------------|----------------------------|--|---|---------|----------------------------|--|----------------------------------|--|--|--|
| <b>I.</b>   | <b>DETAILS OF TEACHING STAFF</b>                    |  |      |  |                   |                            |  |   |         |                            |  |                                  |  |  |  |
| <b>I(A)</b> | <b>PRINCIPAL/HOD</b>                                |  |      |  |                   |                            |  |   |         |                            |  |                                  |  |  |  |
| <b>I</b>    | Dr.Mrs. Kavita<br>04/08/1976<br>42 Years            |  | Gen. | Officiating Principal /Asstt. Professor in English | 518/900<br>57.55% | M.Ed.<br>507/800<br>63.37% |  | M.A.<br>Pol. Sc.<br>680/1000<br>66.6%<br>M.A. Eng.<br>410/800<br>51.25% | English | Ph.D.<br>Education<br>2014 |  | 13 Years<br>College of Education |  |  |  |
| <b>II</b>   | <b>LECTURERS/TEACHING STAFF (AS PER NCTE NORMS)</b> |  |      |  |                   |                            |  |   |         |                            |  |                                  |  |  |  |

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|    |                                      |   |     |                                  |                    |                 |  |                                  |           |  |  |  |  |  |  |
|----|--------------------------------------|---|-----|----------------------------------|--------------------|-----------------|--|----------------------------------|-----------|--|--|--|--|--|--|
| 1. | Mrs Urmila<br>01/11/1986<br>33 Years |  | Gen | Assistant Professor in Education | 665/1000<br>66.50% | M.Ed.<br>63.46% |  | M.A. Hindi<br>652/1000<br>65.20% | Education |  |  |  |  |  |  |
|----|--------------------------------------|---|-----|----------------------------------|--------------------|-----------------|--|----------------------------------|-----------|--|--|--|--|--|--|

|    |   |  |         |   |                    |                            |                                   |                                   |                                  |                          |  |  |  |  |  |
|----|---|--|---------|---|--------------------|----------------------------|-----------------------------------|-----------------------------------|----------------------------------|--------------------------|--|--|--|--|--|
| 2. | Mrs. Preeti<br>11/02/1985<br>34 Years           |    | Gen     | Assistant Prof.<br>in Teaching of<br>Hindi    | 684/1000<br>68.40% | M.Ed.<br>493/750<br>65.73% |                                   | M.A.<br>Hindi<br>550/1000<br>55%  | Hindi                            |                          |  |  |  |  |  |
| 3. | Mrs. Poonam<br>26/12/1981                       |   | Gen.    | Assist. Prof. in<br>Education                 | 614/1000<br>61.40% | M.Ed.<br>448/800<br>56%    |                                   | M.A.<br>Hindi<br>550/1000<br>55%  |                                  |                          |  |  |  |  |  |
| 4. | Mrs. Suman<br>02/07/1989<br>30 Years            |   | Gen.    | Assistant Prof. in<br>Teaching of<br>Commerce | 676/1000<br>67.76% | M.Ed.<br>538/750<br>71.73% |                                   | M.Comm.<br>1655/2500<br>66.20%    | Commerece                        |                          |  |  |  |  |  |
| 5. | Dr. Virender<br>Singh<br>01/09/1980<br>38 Years |   | Gen.    | Asstt Porf. in<br>Social Science              | 627/1000<br>62.70% |                            | M.A.<br>Edu.<br>625/900<br>69.44% | M.A.<br>History<br>472/800<br>59% | Social Science                   | Ph.D.<br>History<br>2012 |  |  |  |  |  |
| 6. | Mr. Satbir<br>Singh<br>30/6/1973<br>Age 42      |  | GENERAL | INSTRUCTOR<br>/Asst. Professor                | --                 | --                         |                                   | M.P.Ed<br><br>65.                 | Health and<br>Physical Education | NO                       |  |  |  |  |  |

|   |   |   |     |                                    |                                  |  |  |                                     |          |                     |  |  |  |  |  |
|---|---|---|-----|------------------------------------|----------------------------------|--|--|-------------------------------------|----------|---------------------|--|--|--|--|--|
| 7.  | Mr. Sanjeev Kumar<br>24/09/1965<br>34 Years |   | Gen | Assistant Prof. in Performing Art. | B.A. Shastri<br>426/800<br>53.25 |  |  | M.A. Music<br>169/300<br>56.30%     | Music    | Ph.D. Music<br>2012 |  |  |  |  |  |
| 8.  | Mrs. Usha<br>15/03/1983<br>36 Years         |  | Gen | Assistant Professor in Fine Art    | 629/1000<br>62.90%               |  |  | M.A. Fine Art<br>636/1000<br>63.60% | Fine Art |                     |  |  |  |  |  |
| <b>III PART TIME TEACHING STAFF (AS PER NCTE NORMS)</b> |   |   |     |                                    |                                  |  |  |                                     |          |                     |  |  |  |  |  |
| 1.  |   |   |     |                                    |                                  |  |  |                                     |          |                     |  |  |  |  |  |
| 2.  |   |   |     |                                    |                                  |  |  |                                     |          |                     |  |  |  |  |  |
| 3.  |   |   |     |                                    |                                  |  |  |                                     |          |                     |  |  |  |  |  |

The above appointment have been made on the basis of recommendations of the Selection Committee constituted as per the policy of the UGC/the affiliating University/Affiliating Body.

  
 Name & Signature of the  
 President  
 Tau Devi Lal Memorial College of Education  
 Authorized Representative of the Institution

Name & Counter Signature with Seal of the  
 Registrar/Competent Authority of the Affiliating Body\*

- Note: The institution shall submit the above list as per the provisions of the NCTE Regulations, 20014 indicating qualification , percentage of marks, teaching experience etc. alongwith attested copy of professional qualification & experience certificate and attested photographs of staff duly countersigned by the competent authority of the affiliating body or endorsement of the same by submitting a written approval of the competent authority of the affiliating body as per the above format.

### **CERTIFICATE FROM THE MANAGDEMENT**

- (i) All appointments are on full-time and regular basis except those specified as part-time as per the NCTE norms. The academic staff of the institution (including part-time staff) is/shall be paid salary in such scale of pay as prescribed by the UGC/University/affiliating body from time to time through account payee cheque or as per advice into the bank account of employee specially opened for the propose. The supporting staff shall be paid as per the UGC/State Government/Central Government pay scale structure.
- (ii) The management of the institution shall discharge the statutory duties relating to pension, gratuity, provident fund, etc for its employees. The institution shall follow all the norms of the NCTE as amended from time to time.

  
 Name & Signature of the  
 President  
 Tau Devi Lal Memorial College of Education  
 Authorized Representative of the Institution

Date \_\_\_\_\_

- It may be noted by the teacher education institution that in case of self finance institutions run by the pvt. Managements under society/trust, the above details shall be signed by the Secretary/President/Chairman of the concerned Management. In case of the Govt./University/aided institution the same shall be signed by the Registrar/Director/Principal/HOD of the intuition.